

## **GDPR** statement

The information received will be kept on a secure USB memory stick and only names and telephone numbers will be kept on the class registers. A hard copy will be kept at the school principals' home in a secure cabinet.

Your child's information will only be shared with the following.

- · The ISTD examination board, if your child is taking part in exams.
- · Local County Council for permission to take part in our dance shows.
- · Other Dance-Beat teachers if they are covering a class.
- $\cdot$  Medical information in an emergency with hospital, doctor.

We will keep your contact details and child's information on our records until your child leaves the school and we update our systems at the end of each term.

Please see our privacy policy for more information.

Our privacy policy can be found on our website: www.dance-beat.co.uk

Dance-Beat will send you emails with information about our term dates/fees.

Dance-Beat will occasionally send out emails about our workshops, shows and events.

We will contact you by phone if there is an emergency. Please contact Laura if you do not wish to be contacted regarding our workshops, shows and events.

If you wish to opt out of receiving emails at any time, please email:

lauradance-beat@hotmail.com

Reviewed September 2024